ASSOCIATE – PRIVATE ACCOUNTING SOLUTIONS

Overview:
Best-in-class service, stewardship, independence, seamlessness, and transparency – these are the five core values that define the talented professionals at Andersen. We are committed to hiring highly motivated individuals who desire to enhance their career and make a distinct impact. Andersen is one of the largest independent tax firms in the United States, providing a wide range of tax, valuation, financial advisory, and related consulting services to individuals, commercial clients, and alternative investment funds. Andersen is the founding member of Andersen Global, an international association of legally separate, independent member firms with over 4,500 professionals worldwide. In the U.S., Andersen has more than 1,000 personnel located in 19 cities across the country. Our team of top advisors has extensive backgrounds in international accounting firms, law firms, IRS, and state taxing authorities. We demonstrate our commitment to our people through programs like our Women’s, Veterans’, and Diversity initiatives, which allow us to maintain both a positive and supportive work environment. We aim to be the benchmark for quality in our industry and serve as the standard by which other firms are measured.

At Andersen, we offer a rewarding career path for exceptional and motivated individuals. From the moment your employment begins, you will be exposed to a wide variety of projects that will give you the opportunity to stand out and make a difference. Additionally, due to our favorable Managing Director to Associate ratio, you will receive significant hands-on mentoring from our senior professionals who are invested in your growth and development. We foster an environment based on learning and allow our employees to grow through hands-on work experience, participation in local office and national training programs, and strong mentoring relationships. Through our sustained growth and best-in-class service, we can offer substantial long-term career opportunities and the tools you need to become an emerging leader. If you want to be a part of a growing and exciting organization, then consider your opportunities with Andersen – a name from the past, a firm for the future.

Description:
Private Accounting Solutions (PAS) Associates serve as members of various client service teams. Associates are responsible for the daily accounting and monthly, quarterly or annual financial close process. Associates receive both formal and on-the-job training to hone and develop their technical and analytical skills. Associates responsibilities include:

- Accounting and general ledger functions (data entry & reconciling of accounts, accounting research and written conclusions)
- Maintenance of work papers in accordance with enacted processes and guidelines
- Preparation of financial statements
- Communication with senior associates and managers to clarify accounting-related issues, procedures, and policies

Knowledge and Skills Requirements:
- Minimum Bachelor’s degree in Accounting, Finance, Economics, or related degree.
- A minimum GPA of 3.0
- Ability to work as a team player and promote a cooperative work atmosphere
- Must be able to effectively handle multiple projects simultaneously in a deadline-driven environment
- Initiative to seek out opportunities in a fast-paced environment
- Excellent verbal, written communication and interpersonal skills
- Ability to interact with and gain the respect of all levels of internal and client personnel
- Thorough understanding of US GAAP and Other Comprehensive Basis of Accounting
- Efficient in problem solving and decision making
- Experience with accounting software is a plus
- Proficient in MS Excel, Word and PowerPoint

Applicants must be currently authorized to work in the United States on a full-time basis.

Andersen welcomes and encourages workforce diversity. We are an equal opportunity employer. Applicants and employees are considered for positions and are evaluated without regard to race, color, national origin, ancestry, religion, sexual orientation (including gender identity and gender expression), mental disability, physical disability, sex/gender (including pregnancy, childbirth, and related medical conditions), age, marital status, military status, veteran status, genetic information, or any other characteristic protected by federal, state or local laws or regulations. All qualified individuals, including those with criminal histories, will be considered in a manner consistent with the requirements of applicable state and local laws. Additionally, we make every effort to provide reasonable accommodations to qualified individuals with disabilities.

Andersen offers competitive salaries and a comprehensive benefits package including medical, dental, vision, retirement programs, flexible spending accounts, tuition reimbursement, professional accreditation assistance, and other employee incentives.

Please view our website at www.andersen.com for additional information on Andersen.