

### MAJOR REQUIREMENTS FOR THE BACHELOR OF ARTS IN BUSINESS ADMINISTRATION with a CONCENTRATION IN HUMAN RESOURCES MANAGEMENT 2017-2018

#### Lower Division Core (21 units)

All core courses must be completed with "C" (2.0) or better. A grade of "C-" (1.7) or lower is not a passing grade.

Acct	201A	Financial Accounting (3)
Acct	201B	Managerial Accounting (3)
Buad	201	Business Writing (3)
Econ	201	Principles of Microeconomics (3)
Econ	202	Principles of Macroeconomics (3)
Mgmt	246	Business and Its Legal Environment (3)
Math	135,130, Bus	iness Calculus (3), A Short Course in Calculus (4), Calculus I (4)

**OR** 150A

#### Upper Division Core (27 units)

All core courses must be completed with "C" (2.0) or better. A grade of "C-" (1.7) or lower is not a passing grade.

Buad	301	Advanced Business Communication (3)	
Econ	315 OR 320	Intermediate Business Microeconomics or Intermediate Macroeconomics Analysis (3)	
Fin	320	Financial Management I (3)	
ISDS	351	Principles of Information Systems (3)	
ISDS	361A	Business Analytics I (3)	
ISDS	361B	Business Analytics II (3)	
Mgmt	339	Managing Operations (3)	
Mgmt	340	Organizational Behavior (3)	
Mktg	351	Principles of Marketing (3)	

#### **Capstone Core Course (3 units)**

All core courses must be completed with "C" (2.0) or better. A grade of "C-" (1.7) or lower is not a passing grade.

Mgmt 449 Seminar in Strategic Management (3)

#### **Global Business Requirement (3 units)**

Complete one three-unit course in the area of Global Business. The course must be selected from the list of Approved Global Business Courses and may not be a course in your concentration. The approved list is available in the Business Advising Center.

#### Human Resources Management Concentration Requirements (18 units)

Mgmt 343 Human Resource Management (3)

Mgmt 432 Staffing (3)

Mgmt 434 Compensation (3)

Mgmt 436 Training and Development (3)

Mgmt 445 Employment Law (3)

#### And 3 units chosen from the following:

Mgmt 425 Quality Management (3)

Mgmt 435 Management of Service Organizations (3)

Mgmt 440 Emerging Issues In Management (3)

Mgmt 443 Team Leadership Skills (3)

Mgmt 464 Entrepreneurial Leadership (3)

# PREREQUISITE INFORMATION SHEET

### 2017-2018

Most business and economics courses have prerequisites and/or corequisites. Before you register, make sure you meet all course requirements. You may be administratively dropped if you do not.

Most upper division courses in the Mihaylo College of Business and Economics are restricted and not open to pre-business, preinternational, pre-economics or undeclared students. If you are still "pre-", then it is important that you focus on the lower division core requirements. Once you have completed all of the lower division core courses with grades of "C" (2.0) or better, then you may declare your concentration through the Business Advising Center at either the Fullerton or Irvine Campus.

### **BUSINESS ADMINISTRATION CORE COURSES**

### COURSES PREREQUISITES

Acct 201A	None, but not recommended for first-time freshmen
Acct 201B	Acct 201A with a grade of "C" or better
Buad 201	English 101 (or equivalent) with grade of "C" (2.0) or better
Econ 201	None, but not recommended for first-time freshmen
Econ 202	None, but not recommended for first-time freshmen
Mgmt 246	Completion of G. E. Area A.2 with a grade of "C-" or better
Math 135/130	Math 115 or Math 125 or a passing score on the Math Qualifying
<b>OR</b> 1504	A Exam (MQE) or Math department approved exemption
Buad 301	English 101 & Buad 201 with a grade of "C" (2.0) or better or completion of Associates Degree for Transfer (ADT) from a CA Community College
Econ 315 OR 3	Econ 201, Econ 202 and Math 135/130/150A. Corequisites: Buad 301 & ISDS 361A
Fin 320	Acct 201A. Corequisites: Buad 301 & ISDS 361A
ISDS 351	Corequisite: Buad 301
ISDS 361A	Math 135/130/150A. Corequisite: Buad 301
ISDS 361B	ISDS 361A
Mgmt 339	Corequisites: Buad 301 & ISDS 361A
Mgmt 340	G.E. category in Social Sciences. Corequisites: Buad 301 & ISDS 361A
Mktg 351	Buad 301

Mgmt 449\* Buad 301 and all MCBE core courses

#### HUMAN RESOURCES MANAGEMENT COURSES

COURSES	PREREQUISITES	<u>COURSES</u>	PREREQUISITES
Mgmt 343*	U	Mgmt 436*	Mgmt 343 with a "D" or better
Mgmt 425*	Mgmt 339	Mgmt 440*	Mgmt 339 & 340
Mgmt 432*	Mgmt 343 with a "D" or better	Mgmt 443* Mgr	nt 339 & 340
Mgmt 434*	Mgmt 343 with a "D" or better	Mgmt 445* Mgr	nt 246. Corequisite: Mgmt 343
Mgmt 435*	Mgmt 339	Mgmt 464*	Mgmt 340

\*Restricted course not open to pre-business, pre-international business, pre-economics or undeclared students. Please consult the California State University, Fullerton Catalog for a full statement of all requirements and regulations, course descriptions, prerequisites, corequisites and general education requirements. This handout is just a brief summary printed for your convenience.

#### FOUR-YEAR ROADMAP AND CHECKLIST FOR BA IN BUSINESS ADMINISTRATION HUMAN RESOURCES MANAGEMENT CONCENTRATION 120 units

The BA in Business Administration can be completed in four years, but to do so requires careful planning and preparation. You must average 15 units (five courses) per semester and you must plan ahead so that you will meet all prerequisites. You can opt to complete courses in the summer or winter session. If you are planning to work, you should adjust your unit load accordingly.

New upper-division transfer students can complete the upper-division requirements in two years provided you have completed at least 60 transferable units, are fully GE certified, and have completed all of the lower-division business core. Start following the roadmap in the fifth semester.

Year 1				
First SemesterGE Area A.2 ENGL 101 (3)Pre-requisite to MATH 130/135/150A (3-4)GE Area C.1 Introduction to Arts (3)GE Area C.2 Introduction to Humanities (3)GE Area C.4 Origins of World Civilization (3)	<u>Second Semester</u> GE Area A.1 Oral Communication (3) GE Area B.4 MATH 130 <b>OR</b> MATH 135 <b>OR</b> MATH 150A (3-4) GE Area A.3 Critical Thinking (3) GE Area B.1 Physical Science (3) GE Area D.4 American Government (3)			
Ye	ar 2			
<u>Third Semester</u> ACCT 201A (3) GE Area D.1 ECON 201 (3) BUAD 201 (3) GE Area D.2 World Civilizations and Cultures (3) GE Area D.3 American History, Institutions and Values (3)	Fourth Semester ACCT 201B (3) ECON 202 (3) MGMT 246 (3) GE Area B.2 + B.3* Life Science(3) + Laboratory Experience (1) GE Area C.3 and Z (300-400 level)** Explorations in Arts or Humanities and Cultural Diversity (3)			
Year 3				
Fifth Semester   BUAD 301 (3)   ISDS 361A (3)   MGMT 339 (3)   MGMT 340 (3)   GE Area E BUAD 300 (3)	<u>Sixth Semester</u> FIN 320 (3) ISDS 361B (3) MKTG 351 (3) MGMT 343 (3) MGMT 445 (3)			
Year 4				
<u>Seventh Semester</u> ISDS 351 (3) ECON 315 <b>OR</b> ECON 320 (3) GE Area D.5/Global Business Requirement*** (3) MGMT 432 (3) MGMT 434 (3)	Eighth Semester MGMT 449 (3) MGMT 436 (3) HR MGMT Elective: MGMT 425 or MGMT 435 or MGMT 440 or MGMT 443 or MGMT 464 (3) GE Area B.5, Internship or Free Elective**** (3) Free Elective (3)			

# **Student Action Plan**

## Year 1

- If required, complete all remediation (Math 30A-B, 40, 45, ENGL 99 or 100) by the end of your second semester to avoid Administrative Disqualification.
- Complete MATH 115 or MATH 125 pre-requisite with a C or better before MATH 130/135/150A, if necessary.
- MATH 130/135/150A must be completed with a C or better.
- Complete General Education (GE) courses in areas A.1, A.2, and A.3 with C- or better.
- Courses taught by your major department will not count for GE unless specified.

# Year 2

- \*B.3 Laboratory Experience can be completed with either GE Area B.1 or B.2.
- \*\*GE Area Z can be double counted with GE Area C.3. Please consult with an Academic Advisor.
- All business core courses must be completed with a C or better.
- Meet with an advisor in the Business Advising Center SGMH 1201 during the semester you are completing your last lower division core requirements.
- Declaration of a concentration is required before enrollment in concentration courses.
- For questions regarding concentration and career options visit Mihaylo Career Services and/or a faculty mentor.

# Year 3

- **FILE GRAD CHECK** through your Student Center once you have earned 85 units and are one year from graduation.
- Meet with your assigned faculty mentor each semester.
- Maintain a 2.0 GPA in the Human Resource Management concentration.

# Year 4

- Attend a Live Grad Check Workshop to have your Graduation Check approved.
- \*\*\*ECON 330, 332-336 will satisfy GE Area D.5, an upper-division GE requirement and the Global Business Requirement.
- \*\*\*If needed, complete a course in B.5 to meet all unit requirements for Area B. You may also consider an internship or free elective to reach 120 units.
- All business core courses must be completed before taking MGMT 449.
- A minimum of 120 total units must be completed to graduate.

### Notes: