

Dear FEMBA Students,

Welcome to new and returning students! There are a few changes this semester as we begin the transition to the new CSUF Irvine Campus.

### **New Campus Location**

The address for the new CSUF Irvine Campus is 3 Banting, Irvine, CA 92618. The campus will open on January 24, 2011.

### **Registration**

Your Spring 2011 class schedule is attached. You may register online at <http://www.csufextension.org/Classes/ClassList.aspx?c=184>, by phone (657)278-2611 or by mail (registration form attached).

Registration deadlines:

- The deadline to register for the first session is **January 21, 2011**.
- If you have registered for the first session, then the deadline to register for the second session is **March 18, 2011**.
- If you are not taking a class in the first session (because the class was waived, or you have an approved term off or leave of absence), then you must register for the second session by **February 11, 2011**. If you fail to register by this deadline, the system will classify you as a No Show and disenroll you from the program.

Registration for Financial Aid students:

Financial aid students can now register online. On the registration website, select "Financial Aid" as the method of payment. The Financial Aid office will send disbursements directly to you. It will be your responsibility to pay UEE **for both classes by February 4, 2011**.

### **Parking**

Students are responsible for purchasing their own parking permits. The cost of a spring semester parking permit is \$220.00 for a 4-wheel vehicle and \$50.00 for a 2-wheel motorized vehicle. The cost of a daily parking permit is \$8.00.

To purchase a semester parking permit:

- Online - Go to <http://www.fullerton.edu>, then log in to the Student Portal, select the Parking tab, then Purchase Permit.
- In-person - Go to Parking and Transportation Services at the CSUF Fullerton Campus, Building T-1400

### **Textbooks**

Textbooks may be purchased at the Titan Shops Bookstore at the CSUF Irvine Campus, or online at <http://www.titanbookstore.com> or by phone at (657)278-3418.

### **Program Contacts**

- [Diane Mazzeo](#) – advising, prerequisites, student status, request for term off and leave of absence.
- [Jill Brower](#) – financial aid.
- [Amanda Matthews](#) – registration, class schedule, and textbooks.

### **Student Guide**

Attached is the current student guide which includes detailed information on registration procedures, course drop/withdrawal and refund policies, financial aid, and student services. This information will not be sent to you in hard copy. If you have a new or preferred email address, please update your student portal.

Thanks for your participation in this program!

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