

FRIDAY BUSINESS WRITING WORKSHOPS FOR BUAD 201, 301 & 501 STUDENTS ONLY

These sessions are scheduled on Fridays from 12 noon until 12:50 PM and 1 PM to 1:50PM. Many students attend both sessions, so they need a small break. The location is SGMH-TBD for all sessions.

DATE	WORKSHOP TOPIC	INSTRUCTOR NAME and E-mail address	TIME	LOCATION
Feb. 17	PARAGRAPH STRUCTURE: TOPIC SENTENCES & EVIDENCE	Howie Gordon hgordon@fullerton.edu	12-1 pm	SGMH-TBD
Feb. 17	TRANSITIONS	Howie Gordon hgordon@fullerton.edu	1-2 pm	SGMH-TBD
Feb. 24	APOSTROPHES, COLONS & SEMICOLONS	Debra Danielsen ddanielsen@fullerton.edu	12-1 pm	SGMH-TBD
Feb. 24	USING COMMAS WELL	Debra Danielsen ddanielsen@fullerton.edu	1-2 pm	SGMH-TBD
March 2	SUBJECT-VERB AGREEMENT	Sue Yasger syasger@fullerton.edu	12-1 pm	SGMH-TBD
March 2	POSSESSIVES & PLURALS	Sue Yasger syasger@fullerton.edu	1-2 pm	SGMH-TBD

March 9	COMMONLY CONFUSED WORDS: HOMONYMS/HOMOPHONES	Colin Innes cinnes@fullerton.edu	12-1 pm	SGMH-TBD
March 9	ELIMINATING RUN-ONS AND FRAGMENTS	Colin Innes cinnes@fullerton.edu	1-2 pm	SGMH-TBD
March 16	ACTIVE & PASSIVE VERBS	Jodi Jewell jjewell@fullerton.edu	12-1 pm	SGMH-TBD
March 16	ELIMINATING DANGLING MODIFIERS	Colin Innes cinnes@fullerton.edu	1-2 pm	SGMH-TBD
Apr. 6	VERB TENSE REVIEW	Pete Evanow pevanow@fullerton.edu	12-1 pm	SGMH-TBD
Apr. 6	COORDINATING INDEPENDENT CLAUSES	Vanessa Ferreira vferreira@fullerton.edu	1-2 pm	SGMH-TBD
April 13	“YOU” ATTITUDE & POSITIVE EMPHASIS	Breta Hedges bhedges@fullerton.edu	12-1 pm	SGMH-TBD
April 13	EFFECTIVE PARAPHRASING	Katie Sentz ksentz@fullerton.edu	1-2 pm	SGMH-TBD

April 20	AVOIDING CLICHES & REDUNDANT EXPRESSIONS	Carole Mackie cmackie@fullerton.edu	12-1 pm	SGMH- TBD
April 20	PARALLEL STRUCTURE & BULLETED LISTS	Carole Mackie cmackie@fullerton.edu	1-2 pm	SGMH- TBD