Mihaylo Career Services partners with the Center for Internships & Community Engagement (CICE) to provide internship opportunities for our students. Below is some information regarding the types of internships you can offer and the process for posting them.

What qualifies as an internship?
An internship is an approved and supervised work experience that meets specific student learning goals related to an academic field of study. Our students are eligible to participate in a variety of internships including the traditional full-time summer internships and the non-traditional, during the semester, part-time or project-based internships.

Paid versus Unpaid Internships:
At Cal State Fullerton, internships can be offered as both paid and unpaid. If the internship is unpaid, it must be offered as an academic internship where the student earns academic credit for work done at an internship site.

A paid internship can be offered as both an “Internship” (non-academic credit) or as an “Academic Internship” (academic credit).

Registering and Posting an Internship:

<table>
<thead>
<tr>
<th>Paid Internship</th>
<th>Academic Internship</th>
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<tr>
<td>• Can be posted similarly to a part-time or full-time opportunity on Titan Connection.</td>
<td>• Must be registered and approved with CICE before students can apply.</td>
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<tr>
<td>• You may choose to post the position as both an “Internship” AND an “Academic Internship.”</td>
<td>• Academic Internships must follow certain guidelines in order to be approved.</td>
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<tr>
<td>• If posting as an “Academic Internship,” CICE approval is required.</td>
<td>• A step-by-step guide on how to register with CICE can be found HERE.</td>
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</table>

What constitutes an academic internship is determined by state and Federal law. The CICE Site Registration is a simple process that allows us to determine that a site is a legitimate and safe environment for academic interns and the position is of a sufficient academic caliber to award credit. It is the responsibility of the Center for Internships & Community Engagement to ensure that our students are both safe and receiving an academically appropriate experience while undertaking an internship.

Questions:
If you have specific questions regarding setting up an internship or need assistance in the process, please feel free to contact CICE so they can work with you directly. Their contact information is:

Center for Internships & Community Engagement
Phone: (657) 278-3746  E-mail: cice@fullerton.edu  Website: fullerton.edu/CICE

For additional support regarding internships for Mihaylo students, please contact Mihaylo Career Service’s Sr. Employer Relations Associate Hema Paliwal hepaliwal@fullerton.edu or at (657) 278-8112.