



BUSINESS COMMUNICATION PROGRAM | Permit Request Form

Please fill out this form and email it to MarketingDept@fullerton.edu

Include the subject line for the email as **'PERMIT REQUEST FORM'** – all CAPS

Only one permit per course will be issued to a student in a given term.

Student's Last Name

First Name

CWID

Phone

CSUF Email

Have you declared a concentration?

Yes

No

Term:

Permit Request Details

1) Course Number:

BUAD

(3 digits)

Section Number

(2 digits)

Class Number

(5 digits)

Please provide an alternative selection in case your first choice is not available.

2) Course Number:

BUAD

(optional)

(3 digits)

Section Number

(2 digits)

Class Number

(5 digits)

Have the prerequisites for this course been met? If you took BUAD 201 at a community college and CSUF records have not been updated, please email the following to MarketingDept@fullerton.edu: copy of transcript showing class title, grade and your name. If this is not available, please provide evidence of percentage or in-progress grade.

Yes

No

In Progress

Describe the error that occurs when trying to enroll in the course(s) listed above:

Electronic Signature

Date

DEPARTMENT USE ONLY:

Permit Received

Permit Issued

Permit Denied

Remarks

NOTE: Permit requests may **ONLY** be made by filling in this form and emailing it to MarketingDept@fullerton.edu. Permits requested by phone or by any other means will not be processed. Issuing a permit may take up to 48 hours since we are experiencing a high volume of requests. You will receive an email confirmation once the permit is issued.